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Tikit FormShare

Make data capture work for you.
Tikit's FormShare enables firms to use Adobe PDF Forms as an efficient method of electronically capturing data.

Practice & case management

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FormShare

Key Benefits

SAVE TIME

A recent survey suggested that as much as 36% of professional time is spent on admin processes, such as re-entering data. But that is about to change:

- FormShare speeds up processes, reducing reliance on disconnected and slow paper based processes making for a better customer experience.

- PDF forms can be completed offline or on mobile devices.

- Reuse your existing forms -Most existing flat PDF documents can be converted.

ELECTRONICALLY EXTRACT DATA FROM P4W

Automatically extract completed form data into your firm's P4W database so there is no need to re-key data.

- Merge existing data into PDF forms via Case Manager.

- Automatically extract data from PDF forms when saved into Case Manager.

- Call P4W stored procedures such as create entity/matter when a PDF form is saved into P4W.

STREAMLINE YOUR INTERNAL PROCESSES

FormShare enables your firm to streamline its processes in order to save time and increase efficiency.

- FormShare can manage the data input to the form including validation, attachments, collaboration and enable complex process features.

- FormShare supports auto filing via Exchange Connector.

- Easily convert existing MS Word forms for use in FormShare with Adobe Acrobat Professional.

Why FormShare?

For use internally when taking instructions away from your desk or out of the office. The offline function enables the data to be captured, stored locally, and then submitted to P4W when on-line access is available.

For use externally to enable clients and prospective clients to complete instructions. Forms which are typically used to capture data from the client; e.g. Settlement Agreements, Fixtures & Fittings, Client Satisfaction surveys can be part-filled via Case Manager and then sent to the client for completion. The returned form then automatically populates client/matter data in P4W with the option to run further automated processes in conjunction with TaskCentre and Step Automation Manager. Great for data capture where access to P4W is restricted or unavailable; e.g. Police Station Attendance Note.

Why Tikit?

Knowledge. Tikit provides unparalleled knowledge of the legal sector.

Experience. We have accumulated unrivalled experience of deploying practice and case management systems in the legal sector.

Support. Tikit P4W is backed by an ISO9001 certified support service.

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To find out more, talk to a member
of the Tikit team today.

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