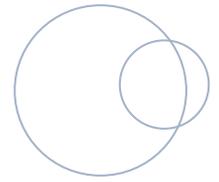




## Tikit Carpe Diem – Inclusive timekeeping for modern law firms

Operating efficiently, increasing profitability and maintaining high levels of customer satisfaction is a precarious balancing act for many law firms. Firms need to increase the amount and accuracy of billable hours, ensure all costs are captured and manage workloads efficiently. Tikit Carpe Diem has been designed to address these challenges with inclusive timekeeping, expenses and disbursement functionality and forecasting and workload management.





## Key benefits:

**Automation.** Carpe Diem automates how time is collected and fed through to the billing system. Use automation firstly to handle small tasks like executing your monthly billing runs then work out ROI and demonstrate the value of automating that task. Using automation to take on small but time consuming tasks helps you redeploy your fee earners on higher value work and be more profitable.

**Contemporaneous timekeeping.** Carpe Diem captures time as it is worked. Imbedded in Word, Outlook and Office 365, Carpe Diem users are auto prompted to record time. Time Finder functionality auto-populates timesheets based on users' digital footprints.

**Expenses and disbursements.** Carpe Diem allows firms to immediately capture costs as well as providing an inclusive record of time worked.

**Forecasting and workload management.** Carpe Diem allows the forecasting of time so that you can gain insight into the level of resource availability and expertise required to fulfil new matters at the right price and within required timelines.

**Flexibility.** Carpe Diem is provided as an on-premises, cloud or mobile solution giving you complete flexibility in how you choose to deploy the solution.

**OCG Compliance.** As a web application an entire OCG policy (regardless of its location), can be referenced in Carpe Diem's time entry form and relevant OCG information made available to guide the user.



## Why Tikit?

**Knowledge.** Unparalleled knowledge of time recording within the legal, accounting and professional services industries.

**Investment.** Backed by a FTSE 100 company, we have the resources to continually invest in the development of our time recording solution.

**Experience.** We have accumulated unrivalled experience in time recording and a proven track record of its deployment in a firm environment.

**Support.** Tikit Carpe Diem is backed by an ISO9001 certified support service that is available 24 x 7.



Document management and lifecycle



Time recording and management



Marketing and business development



Practice and case management

To find out more, talk to a member of the Tikit team today:

E [hello@tikit.com](mailto:hello@tikit.com) W [www.tikit.com](http://www.tikit.com)

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