



Power to your PMS

Make document and email filing, management, collaboration and search easy with NetDocuments

Do you wish you could power up your PMS?

For the last decade or so, point solutions have been mid-tier law firms' best friend. These solutions have addressed challenges in certain areas but have never come together to form a full solution. And let's face it, there is no 'one stop shop' when it comes to practice management systems.

Different types of work require different types of solutions. Plus, with the invention of Cloud and SaaS, to name but a few new trends, mid-tier firms now have access to the same best-of-breed solutions as the big legal players.

What does this mean? Well it's simple really. You can now take your already functionally rich practice and case management system and layer on top other integrated technologies, delivered in the way you want, to achieve business continuity and ultimately power up your PMS!

Smart document and email storage, sharing and search.

As the world's leading cloud-based document management solution, NetDocuments lifts the complexity of electronic document management off your shoulders. In its place you get a secure, intuitive, feature-rich interface through which all your emails, documents and matter files can be instantly accessed.

- Slick, integrated email filing makes storing and finding communications much easier
- Instead of emailing documents, secure document sharing can control how long they are available for access, what the recipient can do and whether they can download
- Reliable, powerful, full text searching for documents, emails and attachments

As well as the classic benefits of a DMS.

Better for firm efficiency

- 'One version of the truth' – everyone works on the most up to date version of a document
- Configured to fit your needs and boost effectiveness
- A quick set-up and easy-to-use interface
- Minimal training is required as the NetDocuments user interface is so intuitive.

Better for agile working

- Your team can get work done at any location, in any time zone, on any device
- You can attract the best talent wherever they are based
- Better talent retention is a proven outcome of organisations offering flexible working solutions for their teams.

Better for security, governance, compliance and resilience

- Better for risk mitigation
- Version control management – document audit trails from creation to disposal
- Simplifies addressing disaster recovery, excess capacity and contingency planning.

The benefits of a document management system have been well understood for many years. With the trend increasingly moving towards cloud based solutions, NetDocuments have emerged as the leader in the delivery of a cloud based document management system.

The business case

Specific legal applications that have the power to assist legal professionals to be more efficient, demonstrate effectiveness and work collaboratively have historically been out of reach for mid-tier firms. But the era of cloud technology enables any firm to use these tools even without a large IT budget.

Pay as you go

Using a cloud-based solution means that there are no capex costs to cover and you pay on a subscription basis. This means that implementation is fast and you only pay for what you need as you need it.

Security

Before partnering with NetDocuments Tikit wanted to be completely certain of the security offered by the platform. We leveraged BT's security auditing processes to assess NetDocuments and the results gave us complete confidence in the platform's high level advanced security. Additionally NetDocuments' native cloud platform has built-in certifications, third-party testing and audits such as ISO 27001, SOC 2, SOC2+, HIPAA, and SEC. Clients of NetDocuments 'inherit' these high standards of security and compliance.

Getting you set up and running

Our pedigree is in bringing technical solutions to solve real world business challenges. With this partnership we are able to deliver unique document solutions around the NetDocuments platform and integrate with other cloud based and on-premises technology, that your firm may use. As NetDocuments is a full cloud solution, nothing is installed on premise.

Ongoing assistance and updates

The NetDocuments Technical Support Group provides Help Desk Support, as part of the subscription fee, twenty-four hours/day, seven days/week, fifty-two weeks/year, with response time determined by a call's priority.

NetDocuments is constantly providing new product features and enhancements to its users via three to four releases per annum. Upgrades are performed automatically by NetDocuments meaning your system is kept up to date with minimal effort on your part.

Scale up and down

Cloud applications give you the flexibility to add users as your firm grows.



What Tikit brings to NetDocuments

NetDocuments is the leading security-as-a-service platform for cloud-based document and email management. And the NetDocuments solution is now being delivered by Tikit, a part of BT and a world leader in legal technology solutions. You're in safe hands.

Integration with other systems

Creating, sharing and recording the time spent working on documents can be seamless. NetDocuments inherently integrates with a wide range of applications including:

- MSOffice (2010, 2013, 2016 and Office 365)
- Adobe – This integration is supported in Acrobat 10, 11, and 12 (DC) as well as Reader 10, 11, and 12 (DC)

- Microsoft OneDrive (online editing)
- Workshare
- DocsCorp (pdfDocs and Compare Docs)
- Salesforce CRM
- Microsoft Dynamics CRM
- Most practice and finance management systems

And Tikit have built connectors that link NetDocuments to:

Tikit TMS – Once you have created a document in Tikit TMS, you can save and profile directly in to the matter file in NetDocuments.

Tikit Carpe Diem – By connecting NetDocuments and Tikit Carpe Diem, time spent working on a document is recorded automatically. The 'Timefinder' function in Tikit Carpe Diem then prompts users to record the time against the project / matter meaning that even small increments of time are recorded seamlessly.

Talk to us today.

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Tikit is a leading provider of innovative and specialist technology to the Legal and Professional services sector with over 1,500 law firm clients globally and is part of BT Group. Tikit develops its own software including Partner for Windows, Carpe Diem, Template Management System and eMarketing.

This is complemented by long-standing partner relationships with other top best-of-breed providers to create innovative and complete solutions for its clients. This is matched with a commitment to and reputation for excellent customer service across consulting, implementation and support. For more information about the company, go to www.tikit.com

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