

## Datasheet

# Tikit DealBinder

**Tikit DealBinder enables users to quickly and cost-effectively create and publish their own web-based (or CD/DVD) document packs. Includes indexing, full-text search, HTML / PDF conversion.**

### Key features and benefits

Tikit DealBinder is a tool designed for law firms to help with the creation of electronic Document Packs at the end of legal transactions, and to assist in the production of other types of document packs for external third parties.

Clients today increasingly expect information to be delivered in an electronic format and in response some law firms now send their documents to an external agency to be scanned for inclusion on an indexed CD for clients. This is often a lengthy and costly process and can involve recurring charges for the production of additional CDs at a later date. Tikit DealBinder provides a cost effective and speedy solution to these problems.

### Key features and benefits

- Enables legal and support staff to create their own CD or web-based document packs quickly and cost effectively. Users require the minimum of training as the document packs are created via a user friendly Wizard
- A professional index page is automatically created which provides links to all of the documents together with any associated profile information from the document management system
- The document pack and index page can be published to CD/DVD and sent to a third party, or can be published to a client extranet or the firm's own intranet

- At the point of copying, Tikit DealBinder can also convert documents to HTML or PDF format
- The recipient of the document pack can perform a full-text search to narrow the index list of documents. When those documents are opened (by clicking on the title of the document in the index) the terms entered in the search box will be highlighted in the document

*"We really did need an improved and efficient method for archiving our transactional documents. By moving away from our outsourced provider, we will benefit from a greater control of our bibles. As a result, our lawyers and support staff can locate documents within bibles quickly and the firm will benefit from significant efficiency and cost gains."*

Linda Webster,  
Head of IT  
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